



Bilingual Caseworker Job Announcement (Spanish/English)

The Women's Building (TWB) is a women-led community space based in San Francisco, CA that advocates self-determination, gender equality, and social justice. We provide services and programs to empower women, are the home to a variety of non-profit organizations, and are a community center with meeting spaces available for rent.

Through our partnership with Global Refuge, TWB helps ensure that unaccompanied immigrant children are safely released from detention and reunited with loved ones who are well-equipped to care for them, giving them every opportunity to grow and thrive.

Applicants should already be **Bay Area-based, please do not apply from out of state or out of the area.**

Objective: To provide case management and supportive services to minors released from federal custody and reunited with caregivers (sponsors).

Responsibilities

- Conduct home visits and phone contacts with the dual purpose of assessing safety and appropriateness of a child's placement with his/her caregiver (sponsor), and connecting the child to services in the community to address risk factors.
- Perform ongoing case management with a focus on screening and making appropriate referrals to address child's needs in the following domains: placement issues, safety issues, education, health, mental health, legal/immigration proceedings, substance abuse, independent living, juvenile/criminal justice, and child enrichment activities.
- Submit detailed and thorough documentation in compliance with our policies and procedures. Utilize social work best practices for thorough assessments of child's progress and services provided.
- Maintain regular and timely communication around any issues concerning the child's safety, stability, or well-being in the placement.
- Inform us about trends, challenges, and successes in working with the population.
- Participate in trainings on cultural competence, service provision, and others
- Participate in The Women's Building bimonthly staff meeting, weekly 1:1 supervision, and weekly team meetings.

Qualifications:

- Education Training: Bachelor's degree in social work, or other relevant degree; master's degree preferred
- Licenses/Certifications: None.
- Experience: At least one year experience with child welfare programs. Previous non-profit experience preferred.
- Knowledge/Skills:
 - **Bilingual (English and Spanish)**
 - Cultural humility and experience in working with diverse populations, including communities of color, immigrants, LGBTQ+ communities, and persons of various ages, socioeconomic backgrounds, health status, and abilities
 - Excellent crisis intervention, critical assessment and analysis skills
 - Commitment to empowering migrants and refugees
 - Cross-cultural or international experience preferred
 - Excellent verbal and written communication skills
 - Ability to work independently and as part of a team
 - Punctual, reliable, and highly organized
 - Computer Fluency (Microsoft Word, Excel, Google Workspace)
- Other:
 - Ability to pass a federal and criminal background check and C/AN check
 - Ability to travel to home visits and other service agencies
 - Ability to work on-site or at home
 - Vehicle required; CA Drivers license and insurance required
 - Ability to remain in stationary, sitting or standing positions for extended periods of time.
 - Ability to lift up to 25lbs.

Starting date: Immediately, or ASAP **Salary:** \$32.78/hour **Schedule:** M-F, 40 hours per week

Benefits: Medical Insurance, Dental Insurance, Life Insurance, Vacation, Sick Leave, Retirement with Employer Match, Mileage reimbursement, travel expenses reimbursement.

Application Deadline: Please send cover letter and resume to vanessa@womensbuilding.org by August 30, 2024.